



SCRUTINY BOARD (DEVELOPMENT)

Meeting to be held in the Civic Hall, Leeds on
Tuesday, 18th July, 2006 at 10.00 am

A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am

MEMBERSHIP

Councillors

B Cleasby (Chair)	-	Horsforth
P Davey	-	City and Hunslet
D Hollingsworth	-	Burmantofts and Richmond Hill
G Latty	-	Guiseley and Rawdon
R Lewis	-	Pudsey
M Lobley	-	Roundhay
A Lowe	-	Armley
A Millard	-	Wetherby
A Ogilvie	-	Beeston and Holbeck
N Taggart	-	Bramley and Stanningley
Whips Nominee	-	

Please note: Certain or all items on this agenda may be recorded on tape

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded).</p>	
2			<p>EXCLUSION OF THE PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public.</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstance shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>WORK PROGRAMME</p> <p>To consider the attached report of the Head of Scrutiny and Member Development regarding the finalisation of the Board's Work Programme, together with a copy of the initial draft of the Board's proposed Work Programme for 2006/07 along with the Forward Plan of Key Decisions pertaining to this Board's Terms of Reference for the period 1st July 2006 to 31st October 2006.</p>	1 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
7			<p>MINUTES OF LAST MEETING</p> <p>To receive and approve the minutes of the last meeting held on 20th June 2006.</p>	11 - 14
8			<p>EXECUTIVE BOARD MINUTES</p> <p>To receive the Executive Board minutes of the meetings held on 14th June 2006 and 5th July 2006.</p>	15 - 26
9			<p>OVERVIEW AND SCRUTINY MINUTES</p> <p>To note the minutes of the Overview and Scrutiny Committee meeting held on 5th June 2006.</p>	27 - 30
10			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting of the Board will be held on 12th September 2006 at 10.00am in the Civic Hall, Leeds.</p>	

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Report of the Head of Scrutiny and Member Development

Scrutiny Board (Development)

Date: 18th July 2006

Subject: Work Programme

Electoral Wards Affected: All

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

1.0 Introduction

- 1.1 The Board at its last meeting received a presentation from officers of the Development and Neighbourhoods and Housing Departments. They outlined current and future issues facing the departments in order to assist the Board develop its work programme for 2006/07.
- 1.2 The Board did not agree its work programme at this meeting. Members requested that a list of topics be prepared within a draft work programme for consideration by the Board.
- 1.3 The attached appendices provide Members with an initial draft of the Board's proposed Work Programme for 2006/2007 (Appendix 1) based on the discussion at the last Board meeting. A copy of the Forward Plan of Key Decisions (Appendix 2) is also attached for Members reference.
- 1.4 This draft work programme is based on the Board receiving initial reports only. If the Board determines to undertake an Inquiry on a particular issue as a consequence of receiving an initial report it would necessitate amending the work programme and reducing the number of topics to be considered. The agreed best practice is to have no more than 2 inquiries underway at any one time with the Board considering a single issue at each meeting.
- 1.5 The Forward Plan of Key Decisions covers the period 1st July 2006 to 31st October 2006 and details those 'key decisions' pertaining to this Board's Terms of Reference.

2.0 Recommendations

2.1 The Board is requested to:

- (i) Consider and make any changes to the attached Work Programme following decisions made at today's meeting.
- (ii) Receive and note the Forward Plan of Key Decisions

SCRUTINY BOARD (DEVELOPMENT) - WORK PROGRAMME

Appendix 1

This work programme is based on the Board receiving initial reports only. If the Board determines to undertake an Inquiry on a particular issue as a consequence of receiving an initial report it would necessitate amending the work programme and reducing the number of topics to be considered. The agreed best practice is to have no more than 2 inquiries underway at any one time with the Board considering a single issue at each meeting

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Meeting date: 12th September 2006 -The deadline for reports for this meeting is 10am 17th August 2006			
Leeds City Region	To consider further the implications, recent publications and practical issues of developing a Leeds City Region following a meeting with the Secretary of State for Communities and Local Government, Ruth Kelly in June 2006 including possible recommendations to be considered by the Board	The Board undertook an inquiry in 2005/2006 on Leeds city region and received a great deal of written evidence and heard from a number of key witnesses. The previous Board last considered this issue in April 2006 but did not agree any specific recommendations or agree a final report. This Board received a summary of the previous Board's work at its last meeting. The Chief Executive in June 2006 presented evidence on this issue to a Government Select Committee	June 2006
Local Transport Plan LTP1	To consider and review the outcome of LTP1	What has been delivered against target objectives?	June 2006
Meeting date: 10th October 2006 - The deadline for reports for this meeting is 10am 21st September 2006			
Climate Change Strategy	To consider a paper setting out the scope and timetable for preparing the Department's submission to the Council's Working Group established to develop a climate change strategy for the Council and which will include flooding and risk assessment	All Council departments are contributing to the development of this strategy	June 2006

SCRUTINY BOARD (DEVELOPMENT) - WORK PROGRAMME

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Sustainable Construction Design Guide	To receive a report and have a presentation from consultants appointed by the Department to help develop a Sustainable Construction Design Guide	The Board is supportive of developing this strategy through the planning process to ensure that future construction techniques have less environmental impact	June 2006
Meeting date: 21st November 2006 -The deadline for reports for this meeting is 10am 2nd November 2006			
Worklessness	To consider an initial report on progress in the development of a strategic and coordinated approach to worklessness and the apparent mismatch of remit and targets set by Job Centre Plus and the Council	The Board indicated that they wanted to consider specifically the apparent mismatch of remit and targets set by Job Centre Plus and the Council	June 2006
Meeting date: 19th December 2006 -The deadline for reports for this meeting is 10am 30th November 2006			
Leeds Development Scheme Annual Monitoring Report	To receive the Leeds Development Scheme Annual Monitoring report	To consider how the department is progressing against policy objectives	June 2006
Meeting date: 23rd January 2007 - The deadline for reports for this meeting is 10am 4th January 2007			
Olympic Games 2012	To consider an initial report on the development and regeneration opportunities for Leeds as a consequence of the UK holding the Olympic Games in 2012		June 2006

SCRUTINY BOARD (DEVELOPMENT) - WORK PROGRAMME

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Meeting date: 20th February 2007 - The deadline for reports for this meeting is 10am 1st February 2007			
Planning a Better Future – Planning and Development Services	To scrutinise progress on implementing the solutions agreed by the Executive Board	The Scrutiny Board (City Development) considered a report on this matter on 25 th April 2006 and agreed that progress on the solutions to the issues as outlined in the Director’s report to the Board be scrutinised at a future meeting of the Board	June 2006
Softer Transport Measures	To consider a progress report on the Leeds TravelWise Scheme which aims to promote sustainable travel through public transport and alternatives to travel by car		June 2006
Meeting date: 20th March 2007 - The deadline for reports for this meeting is 10am 1st March 2007			
Sustainable Construction Design Guide	To receive a progress report on the development of a Sustainable Construction Design Guide for the Department	The Board is supportive of developing this strategy through the planning process to ensure that future construction techniques have less environmental impact	June 2006
Night Time and Evening Economy	To consider a report reviewing the <ul style="list-style-type: none"> • impact of new licensing laws and whether partners are working effectively together • the lack of facilities for the new burgeoning residential community in the city centre 	To be discussed further with Paul Stephens in the Autumn 2006	June 2006
Meeting date: 24th April 2007 - The deadline for reports for this meeting is 10am 29th March 2007			
Parking in Town and District Centres	To consider the framework and prioritisation for introducing parking policies in our 28 town and district centres		June 2006

SCRUTINY BOARD (DEVELOPMENT) - WORK PROGRAMME

ITEM	DESCRIPTION	NOTES	DATE ENTERED INTO WORK PROGRAMME
Climate Change Strategy	To consider a progress report on the Department's submission to the Council's Working Group established to develop a climate change strategy for the Council	The initial scope and timetable for this work would be considered by the Board in October 2006. All Council departments are contributing to the development of this strategy	June 2006
Annual Report	To consider the Board's submission to the Scrutiny Boards Annual Report	In accordance with Council Procedure Rules the Overview and Scrutiny Committee co-ordinates submission of the Annual Report to Council	June 2006

Other Issues identified but not Included in Work Programme

Environmental Management and Audit System (EMAS)

Monitor delivery of major highways schemes-Inner Ring Road stage 7 and the East Leeds Link Road

City Centre Public Realm

Regeneration initiatives within Neighbourhoods and Housing which have an economic development aspect to them: the Lower Aire Valley and the West Leeds Gateway.

Super Casino

Marketing Leeds – Carry forward from previous Scrutiny Board

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1st July 2006 to 31st October 2006

Appendix 2

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
The former Royal Park Primary School- to note the outcome of the work undertaken to investigate the viability of implementing proposals considered at November 2003 Executive Board meeting, and to seek approval for proposals in respect of marketing the property against a brief requiring the inclusion of community elements and on the premise the Council will retain long term control of the property by granting a long leasehold interest.	Executive Board (Portfolio: Development)	5/7/06	Ward Members and Area Management Committee	The report to be issued to the decision maker with the agenda for the meeting	Director of Development
The Future of Abbey Mills and St Ann's Mills, Kirkstall, Leeds- To consider the options for securing the future of Abbey Mills and St Ann's Mills, Kirkstall, Leeds	Executive Board (Portfolio: Development)	05/07/06	Ward Members, Kirkstall residents and tenants	The report to be issued to the decision maker with the agenda for the meeting	Director of Development
Leeds Unitary Development Plan Review- to recommend that the Council now agrees to progress the Plan to formal adoption	Executive Board (Portfolio: Development)	05/07/06	As described in the report	The report to be issued to the decision maker with the agenda for the meeting - Schedule of representations received and the Council's Statement of Reasons	Director of Development

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made)
Otley Heavy Goods Vehicle Traffic – To seek approval for proposals for HGV management in the Otley area	Executive Board (Portfolio: Development)	16/8/06	Neighbouring Local Authorities	The report to be issued to the decision maker with the agenda for the meeting	Director of Development
Leeds City Council's Shareholding in Leeds Bradford International Airport- Leeds City Council to participate in a majority or outright disposal of it's shares in the Leeds Bradford Airport Company	Executive Board (Portfolio: Development)	20/9/06		The report to be issued to the decision maker with the agenda for the meeting	Director of Development
Leeds Local Development Framework and Leeds UDP Review – City Centre Action Plan (DPD, Stage 2C & D)	Executive Board (Portfolio – Development)	20/09/06	Development Department and CMT as appropriate	The report to be issued to the decision maker with the agenda for the meeting	Director of Development

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £500,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

In cases where Key Decisions to be taken by the Executive are not included in this Plan, 5 days notice of the intention to take such decisions will be given by way of the Agenda for the Executive Board meeting.

Executive Board Portfolios

Central and Corporate
Development
City Services
Neighbourhoods and Housing
Leisure
Children's Services (Lead)
Children's Services (Support)
Adult Health and Social Care
Customer Services
Leader of the Labour Group
Advisory Member

Executive Member

Councillor Mark Harris
Councillor Andrew Carter
Councillor Steve Smith
Councillor John Leslie Carter
Councillor John Procter
Councillor Richard Brett
Councillor Richard Harker
Councillor Peter Harrand
Councillor David Blackburn
Councillor Keith Wakefield
Councillor Judith Blake

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer
Leeds Unitary Development Plan – to agree to progress the Plan to formal adoption	Council	19 th July 2006	Via Executive Board in accordance with requirements	Report to be issued to the decision maker with the agenda for the meeting	Director of Development

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NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of the Council) are responsible for the adoption of the budget and policy framework.

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Scrutiny Board (Development)

Tuesday, 20th June, 2006

PRESENT: Councillor B Cleasby in the Chair
Councillors P Davey, D Hollingsworth,
R Lewis, M Loble, A Millard, A Ogilvie and
N Taggart

1 Chair's Opening Remarks

The Chair welcomed everyone and in particular new Members to the first meeting of the Scrutiny Board (Development) for the current Municipal Year.

2 Declarations of Interests

There were no declarations of interest at this point in the meeting, however Councillor Hollingsworth declared a Personal Interest later in the meeting for Item 7 (Minute No. 5 refers), as a member of the Aire Valley Regeneration Board.

3 Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Lowe and Latty.

4 Minutes of Last Meeting of Scrutiny Board (City Development)

RESOLVED - That the minutes of the meeting of the Scrutiny Board (City Development) held on 25th April 2006 be approved as a correct record.

5 Update from Directors of Development and Neighbourhoods and Housing

The Head of Scrutiny and Member Development submitted a report inviting the Directors of Development and Neighbourhoods and Housing to attend the first meeting of the Board in order to discuss current and future issues facing the departments.

Members were notified that the Directors were unavailable, however Steve Speak, Chief Strategy and Policy Officer, Development Department and Phil Joyce, Project Development Manager, Neighbourhoods and Housing, attended the meeting on their respective Directors' behalf.

First Steve Speak for the Development Department outlined for Members subjects that the Board might like to include in their work programme under the following themes:

- Sustainability
 - Climate Change and development of a climate change strategy
 - Production of a Sustainable Construction Design Guide which supported sustainable construction techniques and which had less environmental impact
 - Managing Urban Europe – An on-going project for which a baseline study has recently been completed

- Environmental Management and Audit System (EMAS) – identifying gaps and determining whether it was adding value and reflecting corporate priorities
- Environmental communication and data – was it co-ordinated
- Preparation of Strategic flood risk assessment – brief going to consultants shortly.
- Transportation
 - Continue to monitor Local Transport Plan (LTP) and outer ring road
 - Monitor delivery of major highways schemes-Inner Ring Road stage 7 and the East Leeds Link Road being completed simultaneously in one area of the city and consequential traffic implications
 - Work of the city region development plan which included a vision for transport in the city region
 - Transport strategy for the city centre including the issue of car parking, particularly given the loss of longstay parking spaces and how this could be managed
 - Outcomes of LTP1 - West Yorkshire wide delivery report at the end of July 2006
 - Consider softer transportation measures under the travelwise agenda embracing the contribution that cycling and travel plans could make
 - Brief being developed for town and district centres to consider the differing car parking needs of the centres and addressing a number of issues, for example the displacement of short stay parking by commuters.
- Other Issues
 - Planning a Better Future – Review
 - City Centre Public Realm – where longer term sources for funding would come from and development of a supplementary planning document on public realm contributions
 - Night time and Evening Economy and impact of Licensing laws and whether partnership working was effective - policing of city centre and night buses for example and lack of facilities for the new burgeoning residential community
 - Local Development Scheme with major pieces of work being prepared Area Action Plans for regeneration areas, city Centre Area Action Plan and the Core Strategy Vision for Planning
 - Submission of the Annual Monitoring Report.

Phil Joyce then outlined for Members information on two major area based regeneration initiatives within Neighbourhoods and Housing which had an economic development aspect to them: the Lower Aire Valley and the West Leeds Gateway.

Members questioned officers on and discussed various topics of interest that could be included on the work programme, including:

- flooding
- a Super Casino
- Olympics 2012 and regeneration opportunities
- transport - in particular Park and Ride, pinch points for cyclists, franchising local bus services, residential car parking facilities

- the evening economy of the city centre
- sustainable construction design guides
- improvements to the skills base in the local area through training
- worklessness and the mismatch of remit and targets of Job Centre Plus and the LCC
- Knothrop Treatment Works and the use of new technology and investment at Reading treatment works which had removed the smell allowing development of the area around the works
- the 'Narrowing the Gap' agenda.

Members were advised that other topics of interest mentioned, such as improving local community facilities such as dentists, doctors and supermarkets, would be more appropriately covered by other Scrutiny Boards.

The Chair thanked the officers for their presentations.

(NB: Councillor Taggart arrived during the course of the above discussions at 10.07am.)

RESOLVED – That the contents of the presentations and ensuing discussions be noted.

6 Work Programme

The Head of Scrutiny and Member Development submitted a report proposing guidelines for the development of a work programme for the Scrutiny Board.

Nicole Brock, Head of Regional Policy, and Catherine Hall, Senior Project Officer, both Chief Executive's Department, were welcomed to the meeting to update new Members of the Board on the subject of the Leeds City Region, and to give a quick summary of the inquiry that the Scrutiny Board (City Development) had held the previous year on this topic. The summary of the evidence to the Board was circulated to Members by way of a PowerPoint handout.

Members expressed their concern, in particular regarding the practicalities of the Governance arrangements and accountability. It was suggested that it would be useful to look at other city region models around the world. The officers responded that a great deal of work had been carried out in this regard.

Members were requested to make suggestions for areas of inquiry and to agree the details of the Board's work programme. Members were advised that the Board's final report and recommendations on the Leeds City Region had still to be finalised and was scheduled for the September meeting and that 'Planning a Better Future – Planning and Development Services' had been scheduled for scrutiny at the December meeting of the Board.

As well as the topics listed under the previous item (Minute No. 5 refers), the following issues were also raised as possible subjects for further scrutiny:

- The governance aspect of the Leeds City Region

- A travel plan for the LCC, in particular the gaps in planning requirements needed to encourage cycling
- The Public Realm, in particular public art.

RESOLVED – That the Principal Scrutiny Adviser present a list of the topics that Members expressed an interest in to the next meeting of the Board in order to determine the work programme.

7 Dates and Times of Future Meetings

RESOLVED – That the dates and times of future meetings be agreed as: 18th July 2006, 12th September 2006, 10th October 2006, 21st November 2006, 19th December 2006, 23rd January 2007, 20th February 2007, 20th March 2007 and 24th April 2007, and that all meetings be held at 10.00am in the Civic Hall, Leeds.

Executive Board

Wednesday, 14th June, 2006

PRESENT: Councillor M Harris in the Chair

Councillors D Blackburn, R Brett, A Carter,
J L Carter, R Harker, P Harrand, J Procter,
S Smith, K Wakefield and J Blake

Councillor J Blake Non voting Advisory Member

1 Chair's Remarks

The Chair welcomed Councillor Harker back to his first meeting since his recent illness and welcomed Councillor Brett to his first meeting as a member of the Board.

2 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of appendices 1, 2 and 4 to the report referred to in minute 12 and during consideration of the appendix to the report referred to in minute 17.

3 Declaration of Interests

Councillor Wakefield declared a personal interest in the item relating to the regeneration of the Florence Street area of Harehills (minute 12) as a non-executive director of the East Leeds Primary Care Trust.

4 Minutes

RESOLVED – That the minutes of the meeting held on 17th May 2006 be approved.

CENTRAL AND CORPORATE

5 Council Plan

The Acting Chief Officer Executive Support submitted a report on the production of the Council Plan containing the Best Value Performance Plan to be presented to Council for approval on 21st June in advance of publication in its final form on 30th June 2006.

RESOLVED –

- (a) That the report be noted and that Council be recommended:
 - (i) to approve the Council Plan to allow publication by 30th June 2006
 - (ii) to authorise the Chief Executive to update and complete the Council Plan with any outstanding information prior to its publication on 30th June 2006
 - (iii) to authorise the Executive Board to make any necessary in-year amendments to the Council Plan subject to the amendments being reported to the next available Council meeting

- (b) That a report be brought to the next meeting of the Board on the content of the Plan.

6 Equality and Diversity Strategy 2006 -2008

The Acting Chief Officer, Executive Support submitted a report providing background information, outlining the processes undertaken in the development of the Equality and Diversity Strategy, outlining how it will be developed and monitored and seeking approval of the strategy prior to a launch event on 29th June 2006

RESOLVED –

- (a) That the report be noted and that approval be given to the Equality and Diversity Strategy 2006-2008
- (b) That equality and diversity updates be brought to this Board on a six monthly basis

7 Financial Outturn 2005/06

The Director of Corporate Services submitted a report on the Council's financial performance for the year ending 31st March 2006, prior to the submission of the annual accounts to the Corporate Governance and Audit Committee for approval, subject to audit

RESOLVED –

- (a) That the report be noted and that approval be given to the proposals contained in paragraph 5.0 of the report with regard to the treatment of reserves and carry forward
- (b) That approval be given to the creation of an earmarked reserve in respect of the Housing Revenue Account as detailed in paragraph 7.3 of the report

DEVELOPMENT

8 UDP Review Response to Modifications

The Director of Development submitted a report providing an overview of the response to the proposed Modifications and further action required to progress the UDP Review to adoption by full Council.

RESOLVED –

- (a) That the report be approved and that it would not be appropriate to make any further modifications to the Plan
- (b) That having carefully considered all the representations received, they do not give rise to a need for a further public inquiry
- (c) That the schedule attached as appendix 3 to the report be published as the Council's statement and reasons in response to the representations received
- (d) That the Notice of Intention to Adopt the UDP Review be published and that, following the expiry of the notice period, the Plan be submitted to full Council in July 2006 with a recommendation that it be formally adopted

9 A Strategic Change Programme For Planning and Development Services

The Director of Development submitted a report on the proposed outcomes of a Strategic Review of Planning and Development Services

RESOLVED – That the conclusions and the summary of the Change Delivery Plan as contained in the document ‘Planning a Better Future’ and as attached to the submitted report, be approved

NEIGHBOURHOODS AND HOUSING

10 Area Function Schedules 2006/07

The Director of Neighbourhoods and Housing submitted a report outlining the Area Function Schedules for 2006/07, detailing the budgets available for delegated services for the year and including an initial Area Function Schedule for Community Centres

RESOLVED –

- (a) That the updated Area Function Schedules for delegated budgets for 2006/07 be endorsed
- (b) That the initial Area Function Schedule for Community Centres currently vested with Neighbourhoods and Housing be endorsed and that the centres formally become the responsibility of the Area Committees from 1st July 2006
- (c) That a further report be brought to the Board commenting upon area decision making processes and recommending clarification of responsibilities as necessary.

11 Leeds Hate Crime Strategy

The Director of Neighbourhoods and Housing submitted a report presenting the Leeds Hate Crime Strategy designed to provide a framework to deal with all aspects of hate crime with a vision to create an environment where no form of hate motivated crime is tolerated.

RESOLVED – That this Board supports the implementation of the Leeds Hate Crime Strategy

12 Regeneration of the Florence Street Area of Harehills

The Director of Neighbourhoods and Housing submitted a report on options for the regeneration of the Harehills area and on a proposal for the acquisition and clearance of 36 properties.

Appendices 1, 2 and 4 to the report were designated as exempt under access to Information Procedure Rule 10.4(3) and were circulated at the meeting.

Following consideration of the exempt appendices in private at the conclusion of the meeting it was

RESOLVED –

- (a) That approval be given to the injection into the Capital Programme of £1.5m of Regional Housing Board money
- (b) That scheme expenditure to the amount of £1.5m be authorised
- (c) That officers be authorised to commence acquisition of the identified properties by voluntary agreement with the owners and that in the

event that such agreement cannot be reached with the owner of any property within the target area for its acquisition, a further report be brought to this Board setting out the reasons why use of compulsory purchase powers may be considered appropriate and justified in the circumstances.

CHILDREN'S SERVICES

13 Framework for Managing Primary School Places

The Chief Executive of Education Leeds submitted a report presenting a policy document for the planning of primary school places to replace the existing Strategy for School Reorganisations approved by the Executive Board on 9th March 2005 (minute 224)

RESOLVED – That approval be given to the policy document on the planning of primary school places as attached to the report and to the framework to taking appropriate targeted action across the City.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

14 Review of Primary Provision in Meanwood Primary Planning Area

Further to minute 55 of the meeting held on 21st September 2005 the Chief Executive of Education Leeds submitted a report on the outcome of further discussions since the formal consultation that took place in Summer 2005.

The Chair referred to two letters of representation which had been addressed to Members of the Board.

RESOLVED – That a statutory notice be published for the closure of Miles Hill and Potternewton Primary Schools on 31st August 2007 and for the establishment of a 1.5 form entry primary school on the Potternewton site on 1st September 2007.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he voted against this decision).

15 Review of Primary provision in Horsforth Primary Planning Area

The Chief Executive of Education Leeds submitted a report on the outcome of a review of primary provision in the Horsforth Primary Planning Area.

The report presented the options of maintaining all existing provision, the amalgamation of Featherbank Infant and Newlaithes Junior schools to form a two form entry primary school and closure of Broadgate Primary School or amalgamation with another school in the area

RESOLVED –

- (a) That it be noted that Education Leeds considers an amalgamation of Featherbank Infant School and Newlaithes Junior, into a remodelled building on the junior school site to be the best option at the current time for the Horsforth area

- (b) That Education Leeds be requested to bring forward a proposal to this effect in due course and in particular to secure the necessary capital to deliver a single site primary school
- (c) That given the Children's Centre planned for Broadgate, the Board notes that no further action is presently required with regard to the number of primary school places available in Horsforth.

16 Local Government Ombudsman Report on a School Closure Notice

The Director of Legal and Democratic Services submitted a report on a recent finding of maladministration and injustice in a report issued by the Local Government Ombudsman in relation to a school admissions matter.

RESOLVED – That the Ombudsman's report and findings be received and noted and that the recommendation that £250 be paid to the complainant, for the injustice noted in the report, be accepted.

17 Recent Ofsted Inspections

The Chief Executive of Education Leeds submitted a report summarising the outcomes of recent OFSTED inspections during the spring term 2006.

RESOLVED – That the report and the impact of the change in the inspection framework be noted.

18 Schools Causing Concern

The Chief Executive of Education Leeds submitted a report on actions being followed to ensure that the schools causing the most serious concerns are being monitored, supported and challenged through planned interventions.

Following consideration of appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(1) and (2) which was considered in private at the conclusion of the meeting it was

RESOLVED – That the contents of the report and the action in schools causing concern be noted.

(During the discussion of this matter Councillor Blake declared a personal interest as a governor at Intake High School).

ADULT HEALTH AND SOCIAL CARE

19 Scrutiny Board Report - Childhood Obesity Prevention and Management

Reports were submitted by the Chief Executive and the Chief Democratic Services presenting a recommendation made by the Scrutiny Board (Health and Wellbeing) following their recent inquiry into childhood obesity prevention and management.

The Chair of the Scrutiny Board attended the meeting and presented the Scrutiny report.

RESOLVED – That the final report of the Scrutiny Board (Health and Wellbeing) into childhood obesity prevention and management be noted and

that a further report be brought to this Board in response to recommendation 6 of the Scrutiny Board's report.

DATE OF PUBLICATION: 16TH JUNE 2006
LAST DATE FOR CALL IN: 23RD JUNE 2006

(Scrutiny Support will notify relevant Directors of any items called in by 12.00 noon on 26th June 2006)

EXECUTIVE BOARD

WEDNESDAY, 5TH JULY, 2006

PRESENT: Councillor M Harris in the Chair

Councillors A Carter, R Harker, D Blackburn,
R Brett, J L Carter, P Harrand, J Procter,
S Smith and K Wakefield

Councillor J Blake – non-voting advisory member

20 Exclusion of Public

RESOLVED – That the public be excluded from the meeting during consideration of appendices 1 and 2 to the report referred to in minute 30.

21 Declaration of Interests

Councillor A Carter declared a personal and prejudicial interest in the item relating to Abbey Mills and St Ann's Mills (Minute 32) on the basis that, in the event that the mill buildings were offered for sale on the open market then a client of his company may make an offer to purchase. He also requested that it be recorded that he declared that he was supporting officers in a complaint to the Standards Board with regard to an individual member and he wished to avoid any perception that consideration of this report may be influenced by that fact.

Councillors Wakefield and Smith declared personal interests in the item relating to the Commissioning Plan for Learning Disability Day Services (Minute 24) as non-executive directors of the East and South Leeds PCTs respectively.

Councillor Brett declared a personal interest in the item relating to the future of Leeds ALMOs (Minute 30) as a board member of South East Leeds Homes.

22 Minutes

RESOLVED – That the minutes of the meeting held on 14th June 2006 be approved.

CHILDREN'S SERVICES

23 Improving Corporate Parenting in Leeds

The Director of Children's Services submitted a report outlining proposals for the Council's arrangements to fulfil its responsibility as the Corporate Parent of all Looked After Children in Leeds, including a Looked After Children's guarantee and a proposed review/monitoring process.

RESOLVED – That the proposals contained in the report, and the resource implications arising from them, be approved.

Draft minutes to be approved at the meeting
to be held on Wednesday, 16th August, 2006

ADULT HEALTH AND SOCIAL CARE

24 Commissioning Plan for Learning Disability Day Services

The Chief Social Services Officer submitted a report on the need to modernise learning disability day service provision in Leeds and presented the plan developed by the Joint Commissioning Service setting out proposals for further detailed consideration to develop day care services for learning disability.

RESOLVED –

- (a) That approval be given to the plan for day services as outlined in the report and to the development of a capital and revenue business plan to modernise day service provision for adults with learning disability in line with the principles outlined in the report and the Commissioning Strategy for Day Services.
- (b) That a programme of intensive local consultations with stakeholders and Ward Members be undertaken to ensure local plans reflect their concerns.
- (c) That further reports be brought to this Board as the change programme is rolled out.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

CENTRAL AND CORPORATE

25 The Council Plan 2006/07

Further to minute 5 of the meeting held on 14th June 2006, the Chief Officer (Executive Support) submitted a report presenting the completed Council Plan back to the Board as a final document.

RESOLVED – That the final Council Plan, as published by the statutory deadline of 30th June 2006, be received and endorsed.

26 Annual Efficiency Statement 2005/06

The Director of Corporate Services submitted a report on the Council's proposed Backward Looking Annual Efficiency Statement for submission to the Department for Communities and Local Government by 6th July 2006.

RESOLVED – That the contents of the report be noted together with the decision of the Leader, the Chief Executive and the Director of Corporate Services to approve the Annual Efficiency Statement – Backward Look 2005/06 for submission to the Department for Communities and Local Government by 6th July 2006.

27 Treasury Management Annual Report 2005/06

The Director of Corporate Services submitted a report on Treasury Management for 2005/06, as required under the Prudential Code for Capital Finance in Local Authorities.

RESOLVED – That the outturn position for 2005/06 be noted.

CITY SERVICES

28 Development of Primary School Catering Counter and Service Provision

The Director of City Services submitted a report on a proposal to refurbish primary school dining counter and service facilities run by the Catering Services.

RESOLVED – That the Project Brief be approved as presented, that approval be given to the injection of £500,000 into the Capital Programme and expenditure in the same amount be authorised.

NEIGHBOURHOODS AND HOUSING

29 The Use of Final and Initial Demolition Notices

The Director of Neighbourhoods and Housing submitted a report on the purpose of Initial and Final Demolition Notices as introduced by the Housing Act 2004 and their potential to assist in relation to the management of regeneration initiatives and development opportunities and to prevent abuses of the existing right to buy legislation.

RESOLVED – That the report be noted and that the Director of Neighbourhoods and Housing be authorised, in consultation with the Director of Legal and Democratic Services, to issue Initial and Final Demolition Notices.

30 The Future of Arms Length Management Organisations for Housing in Leeds

The Director of Neighbourhoods and Housing submitted a report on the conclusions of the review of ALMOs in Leeds, detailing the background to the review and assessing the options of one ALMO, two ALMOs or one of two combinations of three ALMO's.

RESOLVED –

- (a) That the preferred options for the future of ALMOs in Leeds are the one ALMO option and the three ALMO option which would bring together, Leeds North East and East (to include all of EASEL), Leeds South East and South and Leeds West and North West, both options to have local panels.
- (b) That these options be put to tenants in a city wide ballot of all tenants.
- (c) That the preference of this Board is for the 3 ALMO option.

- (d) That the principle of local panels be agreed and that officers bring a further report on the detailed workings of local panels and governance arrangements for the main Board(s).

31 EASEL: Outcome of Phase 1 Strategic Development Agreement Negotiations

Further to minute 174 of the meeting of the Board held on 14th December 2005, the Director of Neighbourhoods and Housing and the Director of Development submitted a joint report on the results of the negotiation period with Bellway PLC, with particular reference to the Phase 1 Strategic Development Agreement and on proposed next steps in the EASEL procurement process.

Following consideration of appendices 1 and 2 to the report, designated as exempt under Access to Information Procedure Rule 10.4(3) it was:

RESOLVED –

- (a) That the EASEL Project Board, through the Deputy Chief Executive, and the Directors for Neighbourhoods and Housing and Development be authorised :-
 - (i) To accept, subject to contract and the resolution of the outstanding cost items, the commercial terms offered by Bellway PLC for the EASEL Phase 1 sites as described in the submitted report.
 - (ii) To delegate the award of the contract to Bellway PLC for the Phase 1 sites, only when progress has been made on the Joint Venture arrangements, as specified in the Preferred Bidder letter.
- (b) That a further report on progress of negotiations on the Joint Venture arrangements be brought to the September meeting of this Board.
- (c) That in the event of any significant change in the commercial offer from Bellway to the detriment of the Council, a further report on the options for the next steps in the procurement process be brought back to this Board for further consideration.

32 Abbey Mills and St Ann's Mills, Kirkstall

Referring to minute 147 of the meeting of the Board held on 15th December 2004, the Director of Development submitted a report on further work undertaken on the option preferred by the Board under that minute. The report identified a forecast increased cost in delivering the preferred option but indicated that it was still deliverable. The report also introduced an alternative option, as sponsored by a ward member, for the long term use of St Ann's Mills for leisure/community purposes in connection with Kirkstall Valley Park and the West Leeds Country Park, with short to medium term use as a community punishment centre and for the retention of Abbey Mills in Council ownership as a possible mixed use development following minor repairs.

The report presented the available options as being:-

- (i) Do nothing/minimum investment option on both sites. This option might facilitate the proposal put forward by the Ward Member but would not address the significant deterioration in the buildings or the need for quality employment units in Kirkstall. It would not, therefore meet the key objectives of the Council.
- (ii) Sell both sites. This option would provide significant funding to support the Capital Programme and would, over time, through third party investment, restore the buildings to their former glory. It would not, however, guarantee that employment units were retained in Kirkstall. Notwithstanding this a lease to a third party or partner could satisfy this requirement (see option (v) and (vi) below).
- (iii) Identify the required capital from the Mainline Capital Programme to deliver the original preferred option. Given other pressures this was not felt to be likely.
- (iv) Await the outcome of the bid to Yorkshire Forward for £3m of funding. If successful, such a sum of money combined with a capital receipt from the disposal of Abbey Mills, would enable a scheme to be delivered at St Ann's Mills.
- (v) Seek to formalise a partnership with one of the private sector providers of incubator units. Early discussions with these providers suggest that they have the capital to invest in St Ann's Mills subject to them receiving a satisfactory share of rental income. Within such a partnership the influence of the Council over lettings policy and management of the units may be restricted.
- (vi) Include one or both of Abbey/St Ann's Mills in the greater small industrial unit portfolio for which a partner is currently being sought. If the two sites are not seen by the prospective partners as sufficiently attractive in their own right then incorporation into the greater small industrial unit portfolio for discussion with potential partners might be more appropriate.

The report noted that none of the above options precluded the Council from also pursuing the service objectives as set down by the Ward Member, albeit that under some options the specific use of the St Ann's Mills building would not be possible.

The Ward Member attended the meeting and presented the alternative option sponsored by him as a ward member and answered questions put by Members of the Board.

RESOLVED –

- (a) That the key objectives of the exercise as previously approved by the Board and as set out in paragraph 2.4 of the submitted report be endorsed.
- (b) That the outcome of the bid to Yorkshire Forward for capital funding for St Ann's Mills be awaited. If this is successful, then officers be required to bring back a further report to this Board outlining the details of any proposal.
- (c) That should the bid to Yorkshire Forward be unsuccessful then officers be instructed to formally seek a private sector partner for the proposals and to then report back to this Board.
- (d) That should no suitable private sector partner be identified for this specific proposal, St Ann's Mills be included in the greater small industrial unit portfolio for which a private sector partner is currently being sought.
- (e) That the revised planning brief for Abbey Mills attached at Appendix J to the report be approved.
- (f) That Abbey Mills be marketed so as to determine its value more accurately for use in a future, more detailed project justification.
- (g) That the service aspirations outlined by the Ward Member in Appendix F and summarised in section 6 of the report be noted and that the possibility of them being delivered, other than through the use of the St Ann's Mills building, be the subject of further discussions and investigations.

(Having declared a personal and prejudicial interest in this matter Councillor A Carter left the meeting during consideration of this matter).

DATE OF PUBLICATION 7th July 2006

LAST DATE FOR CALL IN 14th July 2006

(Scrutiny Support will notify relevant Directors of any items Called In by 12.00 noon on 17th July 2006

Agenda Item 9

Overview and Scrutiny Committee

Monday, 5th June, 2006

PRESENT: Councillor G Driver in the Chair

Councillors J Bale, B Cleasby, T Leadley
and R Pryke

1 Chair's Opening Remarks

The Chair welcomed Members and officers to the first meeting of the Overview and Scrutiny Committee (OSC) in the 2006/07 municipal year, and also paid tribute to the hard work of the outgoing Chair, Councillor Liz Minkin.

2 Declaration of Interests

No declarations of interest were made.

3 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors Anderson, Grahame and Lancaster.

4 Minutes - 26th April 2006

RESOLVED – That the minutes of the meeting held on 26th April 2006 be confirmed as a correct record.

5 Matters Arising from the Minutes

- (a) Scrutiny Commission (Avoiding Alcohol Abuse) (Minute No 152 refers)
Further to Minute No 152, 26th April 2006, the Chair reported that the final responses to the Commission's Inquiry Report would now be submitted to the July OSC meeting.
- (b) Scrutiny Commission (Flooding within Leeds) (Minute No 153 refers)
Further to Minute No 153, 26th April 2006, the Commission Chair, Councillor Leadley, reported on a recent Yorkshire and Humberside Regional Spatial Strategy Review meeting he had attended at which it was clear that flooding problems was now regarded as an issue which needed to be tackled at regional level. However, referring to recent problems which had re-occurred locally on 16th May 2006, almost exactly a year after similar problems in May 2005, it was clear that much remained to be done locally to address the issues highlighted in his Commission's final report.

6 Outstanding Minutes of Former Scrutiny Boards

RESOLVED – That the final minutes of the following former Scrutiny Boards be received and noted:-

- Thriving Communities, 19th April 2006
- Environment and Community Safety, 24th April 2006
- Transforming Services, 27th April 2006.

Final minutes -Approved at the meeting
held on Monday, 3rd July, 2006

7 The Scrutiny Process and Constitutional Changes

The Head of Scrutiny and Member Development submitted a report outlining for the Committee the changes to Scrutiny Board arrangements recently approved by Council and the revised Terms of Reference of OSC.

In brief summary, the following main issues were discussed:-

- The possibility, where absolutely necessary, of certain Inquiries being carried over from one municipal year to the next where this might be warranted, rather than attempt to impose false deadlines. It was accepted that this was feasible, but possible continuity difficulties were also highlighted;
- It was agreed that the Head of Scrutiny Support and Member Development should obtain and circulate to OSC Members a copy of the report of the London Assembly into the 7th July bombings, published today;
- Other items suggested for further consideration as part of the Committee's work programme were progress on the Council's 'Narrowing the Gap' corporate objective, and the relationship between the Call Centre and service departments in terms of following through on complaints received or matters highlighted.

RESOLVED – That subject to the above comments, the report be received and noted.

8 The Advisory Role of the Overview and Scrutiny Committee

The Committee considered a report submitted by the Head of Scrutiny and Member Development regarding the advisory aspects of OSC's role.

In addition to the proposals contained in the report relating to the co-ordination of Board work programmes and the development of best practice, which Members accepted and welcomed, the Board also felt that it was important for it to develop its relationship with the Executive Board and Executive Members. This should be a two-way exchange of ideas and views, perhaps via quarterly reports from OSC to the Executive Board, and this would also allow OSC to highlight to the Executive strategic areas, such as transport, where it was felt that issues needed to be addressed and discuss how best to tackle them.

RESOLVED – That subject to the above comments, the report be received and noted.

9 Annual Scrutiny Report to Council - Action Plan

The Head of Scrutiny and Member Development submitted a report regarding the annual process whereby OSC, on behalf of all Scrutiny Boards, submitted an Annual Scrutiny Report and associated Action Plan to the Executive Board.

Developing Members' theme from the last item, the Head of Scrutiny and Member Development suggested that perhaps the development of a Forum, involving Scrutiny Board Chairs and Executive Board Members, was one way in which links and communication could be improved. It would also help to establish a direct link in terms of progressing corporate priorities.

The Chair indicated that he supported this concept, perhaps with Forum meetings being themed to one particular subject, such as obesity, transport, the environment, quality and care, employment and training etc.

RESOLVED – That the report be noted, and the Head of Scrutiny and Member Development further develop the ideas discussed and report back to the Committee.

10 OSC Work Programme - Sources of Work and Establishing Priorities

The Committee considered a report submitted by the Head of Scrutiny and Member Development regarding developing the Committee's work programme for 2006/07.

The Chair stated that the report was an excellent starting point for planning OSC's work programme, and that he was in favour, where appropriate, of single item agendas.

In brief summary, the following matters were discussed as part of the Committee's consideration of this item:-

- Progress chasing on the Council's 'Narrowing the Gap' corporate objective;
- Obesity – to build upon the excellent work previously carried out by the Scrutiny Board (Health and Well Being);
- Electoral arrangements – carry over from work of Scrutiny Board (Thriving Communities);
- Co-ordination of cross-cutting issues across Boards.

RESOLVED – That subject to the above comments, the Board's work programme as submitted be approved and accepted, and the Head of Scrutiny and Member Development be requested, in consultation with the Chair, to develop further the proposed work programme and report back.

11 Date and Time of Next Meeting

Councillor Pryke submitted his apologies for the next scheduled meeting, on Monday 3rd July at 10.00 am (Pre-Meeting 9.30 am), and requested that consideration be given to the possibility of moving OSC meetings from a Monday, which were personally inconvenient for him.

The Chair stated his intention to hold Pre-Meetings at 9.30 am prior to each OSC meeting, which would itself commence at 10.00 am.

RESOLVED – That the Head of Scrutiny and Member Development, in consultation with the Chair, be requested to review the current proposed dates for OSC meetings.

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